For graduation in May, two copies of the project/paper and this form must be submitted to the Registrar’s Office no later than the first Monday after Spring Break. The Registrar will distribute the copies to the student’s committee members. The Oral Defense must be successfully completed by April 15th. All revisions must be completed and approved by the faculty committee by May 1st. This form must be completed with all final comments and signatures below and submitted to the Registrar’s Office by May 1st. The paper is not a thesis and is not required to be deposited in the library.

Name: ________________________________________________________________________________

Project Title: __________________________________________________________________________

______________________________________________________________________________________

Chair: __________________________________ Committee Member: _____________________________

Received by the Registrar: ___________________________ Date: _______________

Signature

Date of Oral Defense: ______________________ (Must be successfully completed by April 15th.)

Comments on Quality of Written Work:

____________________________________________________________________________________

Comments on Oral Examination:

____________________________________________________________________________________

____________________________________________________________________________________

Summative Exercise is ☐ Approved

☐ Not Approved. Conditions for Completion:

____________________________________________________________________________________

____________________________________________________________________________________

Guidance Committee Chair: ___________________________ Signature Date

Guidance Committee Member: ___________________________ Signature Date

Registrar’s Office

Received ______________ Initials Date

Rev. 6/14