



Claremont School of Theology Field Education

**Learning/Serving Agreement &
Student Learning Outcomes**

Student Intern's Name:
Congregation/Organization name:
Supervising Mentor's name:

Teaching Placement Committee	
Committee Chairperson's Name:	
Preferred Phone Number:	E-mail:
Preferred Address:	

Student Learning Outcomes:

Please attach a **one- or two-page statement of the student intern's learning outcomes** for the year. These should reflect personal learning priorities and the needs and opportunities in the placement. They should be tailored to the person and situation and more specific than the Field Ed SLOs listed in the syllabus. Students are expected to develop these in consultation with their supervising mentors. Refer to the Student Intern Handbook section, "Building the Learning/Serving Agreement" for guidance on developing these learning outcomes.

Student Intern's Responsibilities:

- To devote 8-10 regular hours per week to the ministry placement/ placement site.
- To meet weekly with the supervising mentor and monthly with the Teaching Placement Committee
- To communicate regularly with the supervising mentor about the schedule, activities and reflections on ministry/faith development and personal/professional growth.
- To meet regularly with the supervising mentor for reflection on the internship experience, and to raise questions and concerns.
- To maintain the highest ethical standards during the internship.

 Student Signature

 Date

Supervising Mentor's Responsibilities:

- To meet weekly with the student intern.
- To support the intern's learning process, and follow the handbook guidelines for supervision and mentoring.



- To provide feedback and evaluations on both the intern's strengths and growing edges to enhance the intern's learning process.
- To establish the Teaching Placement Committee and offer support as needed.
- To communicate with the Field Education Office as requested or if there are concerns or questions.
- To practice the highest ethical standards.

Supervising Mentor Signature

Date

Teaching Placement Committee Chairperson's Responsibilities

- To convene a meeting with the intern and committee on a monthly basis.
- To work with the committee to follow the handbook guidelines for the purpose of supporting the intern's learning process.
- To work with the committee to provide feedback that will assist the intern in developing his/her pastoral identity and service learning experience.
- To work with the committee to maintain the highest ethical standards.

Teaching Placement Committee Chairperson Signature

Date

This agreement establishes agreements for the internship that need to be respected fully. Termination of the agreement before the end of the school year can only occur following full communication between student, mentoring direct supervisor, and the Director of Field Education. Any change in these details must be communicated immediately to the Field Education Office (for MDiv students) or to the Director of the Office of Internships and Career Services (for MA. internships).

The **Serving Learning Agreement Form** and the **Student's Learning Outcomes** are due to your seminar instructor in **September**.

Karen Dalton

Associate Dean
Director of Field Education
Claremont School of Theology
1325 N. College Ave. Claremont, CA 91711
909-447-2534/FAX 909-447-6327
kdalton@cst.edu
Tel. [909-447-2534](tel:909-447-2534)
Fax [909-447-6327](tel:909-447-6327)
<http://www.cst.edu/academics/field-education>

Martha Bárcenas-Mooradian, Ph.D

Director, Office of Internships and Career Services
Claremont School of Theology/Claremont Lincoln
University
1325 N. College Ave. Claremont, CA 91711
909-447-2534/FAX 909-447-6327
mbarcenas@cst.edu
Tel. [909-447-2544](tel:909-447-2544)
<http://www.cst.edu/oics/>
<http://www.claremontlincoln.org/oics/>
<http://www.cst.edu/>
<http://www.claremontlincoln.org/>
<http://www.cst.edu/about/map-directions/>